



**KERALA STATE CO-OPERATIVE
AGRICULTURAL AND RURAL
DEVELOPMENT BANK LTD.**

P.B. NO.56, Thiruvananthapuram-695001

Phone: 0471-2460595-Ext- 207 or 317

E-mail: kscardb.estt@gmail.com

edp.kscardb@gmail.com

**Online e-tender and Reverse Auction for
printing and supply of diary 2024 for Kerala
State Co-operative Agricultural and Rural
Development Bank**

Last Date 21.12.2023

Tender participation-

<https://eauction.auctiontiger.net/EPROC/>

For more Details visit our Website:

www.keralalandbank.in

06.12.2023

Thiruvananthapuram

Sd/-

Managing Director



കേരള സംസ്ഥാന
സഹകരണ
കാർഷിക ഗ്രാമ
വികസന ബാങ്ക് ക്ലിപ്തം. Kerala State
Co-operative
Agricultural and Rural
Development Bank Ltd.

G2/Diary/2024

28.11.2023

Quotation Notice

Sub:- Printing and supply of Bank Diary 2024- Quotation invited -reg.

Sealed and competitive quotations are invited for printing and supply of good quality “**Executive**” and “**Standard**” Bank Diary 2024 with the following specifications:

Description	Quantity (Nos.)
<u>Executive Diary</u> Size - Crown $\frac{3}{4}$ Regular pages – 70 GSM, Natural shade (NS-maplitho paper) – 352 pages Single colour printing Cover – 4 colour printing with mat lamination and spot UV on 130 GSM Art paper Finishing with case binding	5500 (Five thousand five thousand only)
<u>Standard Diary</u> Size :22.5 cm (length) x14.5cm (width) Paper: 60 gsm High bright superior quality paper Calendar pages: 314 pages, one day in a page, Sunday and Saturday clubbed Bank information pages:30 pages Note Pages:12 pages at the end of the Diary Printing : Single (Blue) colour printing Cover : Imported PCP material with printing in Gold letters Binding: Case binding	12500 (Twelve Thousand five hundred only)

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HEAD OFFICE: THIRUVANANTHAPURAM,
Post Box No. 56, Statue Jn., Thiruvananthapuram-695 001.Phone: 0471-2460595(6 lines), Fax:0471-2462671,
E-Mail: ho.cardbank@gmail.com edp.kscardb@gmail.com kscardb.estt@gmail.com

Website: <http://www.keralalandbank.in>



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Other Terms and Conditions

1. Bank's emblem and name should be printed on cover page of all types of Diary.
2. Quotation must be accompanied by an **EMD of Rs. 25,000/- (Rupees twenty five thousand only)** for **Executive Diary** and **Rs.10,000/- (Rupees Ten Thousand only)** for **Standard Diary** in the form of Demand Draft drawn on any Nationalized Bank/Scheduled Bank/Co-operative Bank in favour of "Kerala State Co-operative Agricultural and Rural Development Bank Limited, payable at Thiruvananthapuram. Quotations not accompanied by the EMD shall not be considered and will be summarily rejected. The **EMD** shall be liable for forfeiture if the person / firm after submitting the quotations resiles from the offer or modifies the terms and conditions thereof in any manner. In the case of successful person/ firm, the EMD should be converted as security deposit.
3. The quotation should be accompanied by sample of Executive Diary and Standard as specified in the quotation notice.
4. The rate quoted should be inclusive of Printing Diary pages, additional pages, cost of paper to be used for printing diary, Block making / film making, negative etc and also all kind of taxes, duties, octroi, handling charges, packing, freight loading and unloading charges and whatsoever applicable up to the places where delivery are to be made. The place of delivery is **Head Office, Thiruvananthapuram, Regional Office Ernakulam and Regional Office, Kozhikode.**
5. Separate rate should be quoted for each samples attached, with specification.
6. The Diaries should be delivered on or before 27.12.2023 the consignment will remain at the risk of the supplier up to the delivery of the same at our Head Office, Thiruvananthapuram.
7. Representative of the Bank will inspect the consignment on delivery at the destination. If the quality doesn't confirm to the specifications stipulated

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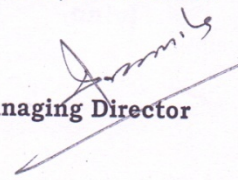
കേരള സംസ്ഥാന സഹകരണ കാർഷിക ഗ്രാമ വികസന ബാങ്ക് ക്ലിപ്തം. Kerala State Co-operative Agricultural and Rural Development Bank Ltd.

and the sample accepted by the Bank for printing, the Bank reserves the right to reject the full consignment.

8. The Managing Director of the Bank reserves the right to accept or reject, modify the features of any of the quotations in part or in full without assigning any reasons thereof.
9. In case the supplier fails to supply the ordered quantity within the stipulated time or extended time, the Bank reserves the right to purchase from any sources at the risk and cost of defaulted suppliers and recover the damages and excess expenses caused thereby from the defaulted supplier.
10. 75% of the payment of cost of Diary will be made for the accepted goods on submission of the bill in triplicate in the Head Office of the Bank along with goods received notes (issued from delivery point) in proof of acknowledgement of the stock and balance will be released within 45 days of receipt after being fully satisfied regarding the quality and quantity of the consignment.
11. Payment will be made through RTGS after deducting TDS as per rules at the cost of supplier.

Further details if any can be had from the Head Office of the Bank during Office hours. Quotation should be submitted with **samples** and **EMD** in double sealed cover on or before **21.12.2023 at 02.00 PM**. The envelope containing the quotation shall be super scribed "Quotation for Printing and Supply of Bank Diary 2024".

Quotations will be opened on 22.12.2023 at 01.00 PM, at the Head Office of the Bank.


Managing Director

1. Notice Board HO & RO, Thiruvananthapuram
2. Bank's Website (EDP Section)

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