

# ANNUAL TRAINING CALENDAR- 2022 – 23

Sl. No	Name of Programme	Target Group	No. of days	From	To
<b>APRIL-2022</b>					
1.	The Second Phase in Life – Retirement	Staff Retiring from ARDBs .	3 (2+1)	11/4/2022	13/4/2022
2.	STP for Sub staff ( C-PEC standardized)	Sub Staff of ARDBs	3	18/4/2022	20/4/2022
3.	Digital Banking for future prospects	All level staff of ARDBs .	3	25/4/2022	27/4/2022
<b>MAY-2022</b>					
4.	Recovery & NPA Management in ARDBs	All level staff of ARDBs	3	4/5/2022	6/5/2022
5.	Business Development Plan( C-PEC standardized)-Batch-I	Secretaries of PCARDBs	3 (2+1)	11/5/2022	13/5/2022
6.	Turnaround Strategy for non-viable PCARDBs-Batch –I	Directors and staff of nonviable PCARDBs including AOs .	4 (3+1)	16/5/2022	19/5/2022
7.	Turnaround Strategy for non-viable PCARDBs-Batch –II	Directors and staff of nonviable PCARDBs including AOs	4 (3+1)	23/5/2022	26/5/2022
<b>JUNE- 2022</b>					
8.	Women Empowerment - A Social Necessity	Women officials of ARDBs	3 (2+1)	1/6/2022	3/6/2022
9	Turnaround Strategy for non-viable PCARDBs-Batch –III	Directors and staff of nonviable PCARDBs including AOs.	4 (3+1)	7/6/2022	10/6/2022
10	VOs/AR in Supportive Leadership to PCARDBs	AR/VOs of PCARDBs	4+1	13/6/2022	17/6/2022
11	KYC, prevention of Money Laundering & customer protection .(C-PEC standardized)	Middle Level officers of ARDBs	3	21/6/2022	23/6/2022
12	Turnaround Strategy for non-viable PCARDBs-Batch –IV	Directors and staff of nonviable PCARDBs including AOs.	4 (3+1)	27/6/2022	30/6/2022
<b>JULY 2022</b>					
13	The Significance of Women Participation in Cooperative Governance	Women Board Members of ARDBs	3 (2+1)	5/7/2022	7/7/2022
14	STP for Supervisory Cadre ( C-PEC standardized)	Supervisory Staff of ARDBs	6	11/7/2022	16/7/2022
15	STP for Ministerial Cadre ( C-PEC standardized)	Ministerial Staff of ARDBs	5	19/7/2022	23/7/2022
16	Non-Fund Business & Cross Selling(C-PEC standardized)	Branch Managers/Asst. Managers of ARDBs	3	25/7/2022	27/7/2022

**AUGUST - 2022**

17	Fundamental Credit Appraisal Phase -I	Supervisors of PCARDBs and New AOs	6 (5+1)	1/8/2022	6/8/2022
18	IT, GST, KSR & Inspection in ARDBs	All level staff of ARDBs	3	9/8/2022	11/8/2022
19	Fundamental Credit Appraisal Phase -II	Supervisors of PCARDBs and New AOs	6 5+1	22/8/2022	27/8/2022
20	Gold and Cash Management & Fake Note detection .	Clerks and cashiers ( Junior level officers) of PCARDBs	3	29/8/2022	31/8/2022

**SEPTEMBER-2022**

21	Identify the Role Through Committed Work	Sub Staff of ARDBS	3 2+1	1/9/2022	3/9/2022
22	Web Designing& Networking-channel -II	Junior level & above staff of ARDBs	4	13/9/2022	16/9/2022
23	Joint Liability Groups for Prosperity	JLG Members/ Farmers +Senior staff of PCARDB and AO	3 (2+1)	22/9/2022	24/9/2022
24	Development Action Plan-Towards viability	Junior and above level of staff of ARDBs .	4	26/9/2022	29/9/2022

**OCTOBER-2022**

25	Effective Governance Through Efficient Leadership	Presidents of PCARDBs	3 (2+1)	11/10/2022	13/10/2022
26.	Induction training for the Newly recruited AOs	Agricultural Officers	6 (5+1)	17/10/2022	22/10/2022
27.	Banking laws and Practice and Legal Aspects in Loan Proposals ( C-PEC standardized)	Middle Level Officers of ARDBs	3	25/10/2022	27/10/2022

**NOVEMBER - 2022**

28.	Business Development, Profit Planning and Diversification( C-PEC standardized)	Assistant Secretaries of PCARDBs/Senior officers of PCARDBs	3 (2+1)	1/11/2022	3/11/2022
29.	Programme on CMC Modules-channel-II	Junior level & above staff of ARDBs	3	8/11/2022	10/11/2022
30.	Induction Training programme for Newly Recruited Junior Level staff of ARDBs	Newly Recruited Junior level Staff of ARDBs.	5 (4+1)	15/11/2022	19/11/2022
31.	Self-sustenance Through Improved Governance and Management of Resources( C-PEC standardized)	Board Members of ARDBs	3 (2+1)	22/11/2022	24/11/2022
32.	Asset and Liability Management ( C-PEC standardized)	Middle level Officers of ARDBs	3	28/11/2022	30/11/2022



**DECEMBER - 2022**

33	Preparation of Balance sheet and Profit and Loss account ( C-PEC standardized)	Junior level officers of ARDBs	3	1/12/2022	3/12/2022
34	STP for Ministerial Cadre ( C-PEC standardized)	Ministerial Staff of ARDBs	5	5/12/2022	9/12/2022
35	STP for Supervisory Cadre ( C-PEC standardized)	Supervisory Staff of ARDBs	6	12/12/2022	17/12/2022
36	STP for Sub staff( C-PEC standardized)	Sub Staff of ARDBs	3	20/12/2022	22/12/2022
37	The Roles & Responsibilities of Board Members in PCARDBs	Newly Elected Board Members of PCARDBs	3 (2+1)	28/12/2022	30/12/2022

**JANUARY- 2023**

38	Effective Sale Action - Challenges & Resolutions	Special Sale Officers of PCARDBs	5 (4+1)	2/1/2023	6/1/2023
39	Turnaround Strategy for non-viable PCARDBs – <b>A RETROSPECT</b>	Senior level staff of Non-viable Banks attended in (Batch I to IV)	4 (3+1)	10/1/2023	13/1/2023
40	Importance of Audit in PCARDBs - Batch - I	Auditors of PCARDBs	5 (4+1)	16/1/2023	20/1/2023
41	Computer Hardware Maintenance-channel-II	All level staff of ARDBs	3	23/1/2023	25/1/2023
42.	Business Development Plan( C-PEC standardized)-Batch-II	Secretaries of PCARDBs	3 2+1	25/1/2023	27/1/2023

**FEBRUARY - 2023**

43	Streamlining The Performance of PCARDBs -Batch – I	Board Members of PCARDBs	3 (2+1)	1/02/2023	3/02/2023
44	Importance of Audit in PCARDBs - Batch - II	Auditors of PCARDBs	5 (4+1)	6/02/2023	10/02/2023
45	Management Development programme (C-PEC standardized)	RM/ADO/DM of KSCARDB	3 (2+1)	14/02/2023	16/02/2023
46	Streamlining The Performance of PCARDBs -Batch – II	Board Members of PCARDBs	3 (2+1)	21/02/2023	23/02/2023

**CUSTOMIZED TRAINING-** Eleven Onsite trainings are also proposed to be conducted at various PCARDBs based on the request pending with ITM.





## ANNUAL TRAINING CALENDAR 2022-23 (TRAININGS – SECTOR WISE)

Sl.No.	Name of programme	Target Group	No.of days	From	To
<b>STP</b>					
1.	STP for Supervisory Cadre (C-PEC standardized)	Supervisory Staff of ARDBs	6	11/7/2022	16/7/2022
2.	STP for Ministerial Cadre (C-PEC standardized)	Ministerial Staff of ARDBs	5	19/7/2022	23/7/2022
3.	STP for Sub staff ( C-PEC standardized)	Sub Staff of ARDBs	3	11/4/2022	13/4/2022
4.	STP for Supervisory Cadre ( C-PEC standardized)	Supervisory Staff of ARDBs	6	12/12/2022	17/12/2022
5.	STP for Ministerial Cadre (C-PEC standardized)	Ministerial Staff of ARDBs	5	5/12/2022	9/12/2022
6.	STP for Sub staff( C-PEC standardized)	Sub Staff of ARDBs	3	20/12/2022	22/12/2022
<b>BANKING OPERATIONS</b>					
7	<b>Induction Training programme for Newly Recruited Junior Level staff of ARDBs</b>	<b>Newly Recruited Junior level Staff of ARDBs</b>	<b>5 (4+1)</b>	<b>15/11/2022</b>	<b>19/11/2022</b>
8	Management Development programme (C-PEC standardized)	RM/ADO/DM of KSCARDB	3	14/02/2023	16/02/2023
9	Gold and Cash Management & Fake Note detection .	Clerks and cashiers ( Junior level officers) of PCARDBs	3	29/8/2022	31/8/2022
10	Digital Banking for future prospects	All level staff of ARDBs	3	22/11/2022	24/11/2022
11	Non-Fund Business & Cross Selling(C-PEC standardized)	Branch Managers / Asst. Managers of PCARDBs	3 (2+1)	25/7/2022	27/7/2022
12	KYC prevention of Money Laundering & customer protection .(C-PEC standardized)	Middle Level officers of ARDBs	3	21/06/2022	23/06/2022
13	<b>Business Development, Profit Planning and Diversification( C-PEC standardized)</b>	<b>Assistant Secretaries of ARDBs</b>	<b>3 (2+1)</b>	<b>1/11/2022</b>	<b>3/11/2022</b>
14	<b>Business Development Plan( C-PEC standardized)- Batch-I</b>	<b>Secretaries of PCARDBs</b>	<b>3 (2+1)</b>	<b>11/5/2022</b>	<b>13/5/2022</b>
15	<b>Business Development Plan( C-PEC standardized)- Batch-II</b>	<b>Secretaries of PCARDBs</b>	<b>3 (2+1)</b>	<b>25/1/2023</b>	<b>27/1/2023</b>
16	Asset and Liability Management ( C-PEC standardized)	Middle level Officers of ARDBs	3	28/11/2022	30/11/2022



LOANING OPERATIONS					
17	Fundamental Credit Appraisal Phase -I	Supervisors of PCARDBs	6 (5+1)	1/8/2022	6/8/2022
18	Fundamental Credit Appraisal Phase -II	Supervisors of PCARDBs	6 (5+1)	22/8/2022	27/8/2022
19	Recovery & NPA Management in ARDBs	All level staff of ARDBs	3	4/5/2022	6/5/2022
20	VOs/AR in Supportive Leadership to PCARDBs	AR/VOs of PCARDBs	5 (4+1)	13/6/2022	17/6/2022
21	Development Action Plan-Towards viability	Junior and above level staff of ARDBs	4	26/9/2022	29/9/2022
22	<b>Joint Liability Groups for Prosperity</b>	<b>JLG Members/ Farmers Senior staff of PCARDB and AOs</b>	<b>3 (2+1)</b>	<b>22/9/2022</b>	<b>24/9/2022</b>
23	Effective Sale Action - Challenges & Resolutions	Special Sale Officers of PCARDBs	5 (4+1)	2/1/2023	6/1/2023
24	<b>Induction training for the Newly recruited AOs</b>	<b>Agricultural Officers of PCARDBs</b>	<b>6 (5+1)</b>	<b>17/10/2022</b>	<b>22/10/2022</b>
HUMAN RESOURCE DEVELOPMENT (HRD)					
25	Women Empowerment - A Social Necessity	Women officials of ARDBs	3 (2+1)	1/6/2022	3/6/2020
26	The Second Phase in Life – Retirement	Staff Retiring from ARDBs	3 (2+1)	11/4/2022	13/4/2022
27	Identify the Role Through Committed Work	Sub Staff of ARDBS	3 (2+1)	1/9/2022	3/9/2022
LAW					
28	<b>IT, GST, KSR &amp; Inspection in ARDBs</b>	<b>All level staff of ARDBs</b>	<b>3</b>	<b>9/8/2022</b>	<b>11/8/2022</b>
29	Banking laws and Practice and Legal Aspects in Loan Proposals ( C-PEC standardized)	Middle Level Officers of ARDBs	3	25/10/2022	27/10/2022
SPECIALISED PROGRAMMES					
30	Effective Governance Through Efficient Leadership	Presidents of PCARDBs	3 (2+1)	11/10/2022	13/10/2022
31	<b>Self-sustenance Through Improved Governance and Management of Resources( C-PEC standardized)</b>	<b>Board Members of ARDBs</b>	<b>3 (2+1)</b>	<b>22/11/2022</b>	<b>24/11/2022</b>
32	The Roles & Responsibilities of Board Members in PCARDBs	Newly Elected Board Members of PCARDBs	(2+1) 3	28/12/2022	30/12/2022
33	The Significance of Women Participation in Cooperative Governance	Women Board Members of ARDBs	3 (2+1)	5/7/2022	7/7/2022
34	Turnaround Strategy for non-viable PCARDBs-Batch –I	Directors and Staff of Non-viable PCARDBs including AOs	4 (3+1)	16/5/2022	19/5/2022



35	Turnaround Strategy for non-viable PCARDBs-Batch –II	Directors and Staff of Non-viable PCARDBs including AOs	4 (3+1)	23/5/2022	26/5/2022
36	Turnaround Strategy for non-viable PCARDBs-Batch –III	Directors and Staff of Non-viable PCARDBs Including AOs	4 (3+1)	7/6/2022	10/6/2022
37	Turnaround Strategy for non-viable PCARDBs-Batch –IV	Directors and Staff of Non-viable PCARDBs including AOs	4 (3+1)	27/6/2022	30/6/2022
38	Turnaround Strategy for non-viable PCARDBs – <b>ARETROSPECT</b>	Senior level staff of Non-viable Banks( <b>All IV Batches</b> )	4 (3+1)	10/1/2023	13/1/2023
39	<b>Streamlining The Performance of PCARDBs - Batch – I</b>	<b>Board Members of PCARDBs</b>	<b>3 (2+1)</b>	<b>01/02/2023</b>	<b>03/02/2023</b>
40	<b>Streamlining The Performance of PCARDBs - Batch – II</b>	<b>Board Members of PCARDBs</b>	<b>3 (2+1)</b>	<b>21/02/2023</b>	<b>23/02/2023</b>
<b>AUDIT</b>					
41	Importance of Audit in PCARDBs - Batch - I	Auditors of PCARDBs	5 (4+1)	16/1/2023	20/1/2023
42	Importance of Audit in PCARDBs - Batch - II	Auditors of PCARDBs	5 (4+1)	6/02/2023	10/02/2023
<b>FINANCIAL REPORTS</b>					
43	Preparation of Balance sheet and Profit and Loss account (C-PEC standardized)	Junior level officers of ARDBs	3	1/12/2022	3/12/2022
<b>COMPUTER-HARDWARE&amp;SOFTWARE</b>					
44	<b>Web Designing&amp; Networking-channel -II</b>	<b>Junior level &amp; above staff of ARDBs</b>	<b>4</b>	<b>13/9/2022</b>	<b>16/9/2022</b>
45	Computer Hardware Maintenance-channel-II	All level staff of ARDBs	3	23/1/2023	25/1/2023
46	Programme on CMC Modules-channel-II	Junior level & above staff of ARDBs.	3	8/11/2022	10/11/2022

New programmes of 2022-23 is given in Bold letters.

